

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: September 09, 2021

Time: 17:00 UTC

Total time of meeting: 1 hour 20 minutes

Attendees:

Robert Deutz (President), Justine Ayebale Abunyanga (Vice President), Luca Marzo (Secretary), Radek Suski (Treasurer), Marco Dings (Director), David Opati Aswani (Director), Hugh Douglas-Smith (Director), Jaz Parkyn (Director), Wilco Alsemgeest (Director), Philip Walton (Director).

Apologies:

-

Proxies:

-

Invited guests:

Nicola Galgano (Elected Vice President).

Discussion outline

Treasurer

- Radek shared the bank balances as of today:
 - Business Checking 1: **\$ 11,282.12**
 - Business Checking 2: **\$ 867.39**
 - Money Market: **\$ 370,804.21**
 - PayPal: **\$ 1,426.75**
- Karen requested clarification on some transactions. Radek involved other board members.
- The invoice of the Bookkeeper has been paid.

Production Department

- Marco Dings communicated to the Board his resignation from the position of Production Department Coordinator. Elections will be held as soon as possible.
- No major updates from Department Teams.

OpenSourceMatters

Legal & Finance Department

- No major updates.
- Hugh relayed the recommendation from Venables to swap to a professional resident agent for mail.

Marketing & Communications Department

- Work on collating and writing a defined target Market blog.
- J4.0.3 and 3.10.2 articles in progress.
- GSoC final blogs all going out this week.
- Another press release is planned for next week.
- Work on Help4Joomla, Work4Joomla and Time4Joomla branding is ongoing.
- Department restructuring underway and expect motions for the next board meeting.

Events Department

- Migration from SobiPro to DPCalendar on Testing stage.

Operations Department

- No major updates.

Programs Department

- Department meeting was on Tuesday. Both Certification Team and Volunteers Engagement did not hold team meetings in August due to the vacation period and team member availability during the run-up to the Joomla 4 release.
- Certification preparations of tools to help them create the Joomla 4 exam is going well. They are using the workflow feature of Joomla 4 to help manage the question creation/update/approval process flows.
- VET has the 'Contribute to Joomla' page updates due to be published next week, with a follow up announcement in JCM. The onboarding team have moved through a few tasks and are regaining momentum on setting up some onboarding activities.
- The Joomla Translation Program Team has implemented a number of updates to CrowdIn and the docs website to improve and streamline processes.

Vice President

- Justine submitted an article for the Community Magazine that will be included in the September Issue.
- Handover to Nicola started.

OpenSourceMatters

Secretary

- **[Elections]** Nicola Galgano has been elected as Vice President of Open Source Matters, Inc. His term will begin on September 24, 2021 as per the standard timeline. The Elections for the Programs DC and replacement for Operations DC are still in progress due to the lack of manifesto submissions, therefore the timeline has been extended again.
- **[Elections]** Marco Dings presented an official resignation note on September 03, 2021, declaring that will continue to serve until a Production DC replacement would be elected. The replacement election for the Production DC role will start as soon as possible.
- **[Foundation]** IRS finally responded to the JF application as 501(c)(3), requesting additional documents and details. Have been working on that through last weekend and provided the updated package to the Agent. Kitty already forwarded the package to the IRS.
- **[Capital Team]** Vikas Pisal reached out to Luca because he is interested in joining the Capital Team. Vikas approached Hugh to volunteer, without receiving answers.
- **[Structure]** Based on the discussions in the Community channel. Luca prepared a draft of the restructure proposal for Board review.

President

- Robert proposed to start the planning for the Semi-Annual Meeting of Open Source Matters, Inc. - The proposed date is September 30.
- Robert had a meeting with David about the Events Department.
- Robert is going through the open tasks assigned to the President. No urgent activities remaining.
- Robert reminded the upcoming quarterly reporting deadline.

Motions taken during this meeting

#2021/072 - Arrange the next Semi-Annual Members Meeting of Open Source Matters, Inc. on September 30, 2021 with three 1-hour slots over the day.

Proposed by Robert Deutz, seconded by Radek Suski.

The motion passed with unanimous consent.

#2021/073 - The Secretary proposes to adjourn the meeting.

Proposed by Luca Marzo, seconded by Radek Suski.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2021/071 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by Wilco Alsemgeest.

The motion passed with unanimous consent.