

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: February 11, 2021

Time: 18:00 UTC

Total time of meeting: 2 hour 5 minutes.

Attendees:

Brian Mitchell (President), Justine Ayebale Abunyanga (Vice President), Luca Marzo (Secretary), Hugh Douglas-Smith (Director), David Opati Aswani (Director), Jaz Parkyn (Director), Wilco Alsemgeest (Director).

Apologies:

Radek Suski (Treasurer), Marco Dings (Director), Marianela Queme (Director)

Proxies:

Wilco Alsemgeest served as proxy for Marianela Queme.

Discussion outline

Treasurer

- Radek shared the bank balances as of today.
- The bookkeeper has been informed about the letter from the Office of the State Comptroller. A meeting with the President, Treasurer and the Bookkeeper is being planned to look at this opportunity.

Production Department

- Production is investigating increasing minimal required versions for PHP, MySQL.

Legal & Finance Department

- Following some comments in Glip, Hugh has started compiling a list of events, primarily this is of interest to L&F from a sponsorship opportunity, but it will also overlap with Events and Marketing.

Marketing & Communications Department

- The SEO team has been working on reports to be used for analysis of the visits and state of the joomla.org website. They will have a presentation soon explaining the numbers. They are also planning a concept for improvements and optimization of the website, which they also plan on having ready soon.
- Marketing is working on a strategy for Joomla 4.

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Events Department

- David received the resignation of Djamel as the team lead events. Following this, we are in the process of forming a new team considering that the current team had only three active members.
- The events that have unfolded have also hindered some of the work that was set to be completed but we are working on making sure that our vision report is done. The document is on drive and can be accessed.
- A meeting is set for this Saturday to brainstorm and reach out to volunteers who will be ready to come on the team.
- My appreciation to Wilco for helping me structure our Doc for Events Department.

Operations Department

- Wilco supported the Events Department to fix accesses and permissions to the departmental and team drive folders.
- The JED team is changing on a lot of levels since the installment of the new Team Leader, which is good for the whole team. A big difference already is the switch from chat meetings to voice meetings. The team topics responsibility not just for a TL but all team members, decision making as a group.

Programs Department

- No major updates.

Vice President

- Working on a proposal... How do we "speak" directly to the community?
- A meeting with the consultant is set up on Monday. I will then have an update which I will communicate. There is no email from them yet.

Radek Suski joined at 18.30 UTC.

Secretary

- **[Elections]** The elections ballots for Secretary, Production DC, Legal & Finance DC and Operations DC are in progress. Ballots will be closed automatically on February 11, 2021 at 23.59.
- **[Elections]** Recommendations for President Elections have been published. Ballots will be issued according to the announced timeline.
- **[Bylaws]** The members motion to approve the changes to the Bylaws of the Corporation passed by majority vote. The Board ratifies the results of the members motion and adopts the new version of the Bylaws with immediate effect.
- **[Funding]** Submitted application to FUNDOSS:
<https://opencollective.com/opensource/updates/funding-campaign-multiply-your-donations-in-2021>

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President

- The OSM Bookkeeper has prepared detailed financial reports through the first half of our current fiscal year. Moving forward she will regularly posting
 - Profit and Loss by month
 - YTD reports by class (that is by department) and
 - YTD transactions by class (department)
We can discuss if this is the best mix of financial information and reporting for tracking our budgetary needs in real time.
- JDonation replacement for OSM update.
- Brian suggested exploring the opportunity to attend (even virtually) more FOSS events.
- Brian is having conversations with OStraining about the Training platform agreement.

Other business

- Hugh requested to agree on a timeline to publish financial reports for 2020/21.
- The Board discussed the current issues with Glip and the outcome of the conversation with the RingCentral support.
- Brian shared some updates on the domains.joomla.org platform:
 - Brain had a discussion with BrandIT about the pricing.
 - Value added:
 - Multiple TLD's available from one provider
 - Top level support (all issues resolved within 24 hours)
 - Relationships with TLD providers able to offer exclusive discounts to the Joomla community
 - Financial support of the Joomla project
- Jaz shared polite reminder to all of those with outstanding quarterly reports to get them published as soon as possible:
 - Operations Q2 and Q3 - Radek
 - Marketing Q3 - Marianela to reach out Eric.
 - Treasurer Q4 - Radek
 - Vice President Q4 - Justine
 - Vice President Q3 - Justine to reach out Elisa.

Motions taken during this meeting

#2021/010 - Ratify the results of the members motion to adopt the new version of the Bylaws of the Corporation with immediate effect.

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.

#2021/011 - The Secretary proposes to adjourn the meeting

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

The motion passed with unanimous consent.

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Motions taken offline before this meeting

#2021/009 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by Brian Mitchell.

The motion passed with unanimous consent.