Meeting Minutes - Open Source Matters, Inc. Board meeting 24 March 2016

Attendees: Joe Sonne, Marijke Stuivenberg, Sarah Watz, Martijn Boomsma, Victor Drover

Excused: Jorge Lopez-Bachiller Fernandez, Ryan Ozimek, Saurabh Shah, Ronni Christiansen

Quorum: Yes
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1) **Call to order**
   Sarah Watz called the meeting to order.

2) **Roll Call**
   The Secretary executed the roll call, establishing the presence of a quorum.

3) **Approval of Agenda**
   a) Victor Drover made the motion to approve the agenda as written. Marijke Stuivenberg seconded.
   The motion passes with unanimous consent.

4) **Approval of Past Meeting Minutes**

   a) Marijke Stuivenberg made the motion to approve the meeting minutes of 01-21-2016 and 02-18-2016. Vic Drover seconded. The motion passes with unanimous consent.

5) **Report of the President**
   a) Internationalization
   Translation Teams did a lot of work for core translation, marketing and documentation for J3.5
   b) Marketing
   Great work by the Marketing Team for the Joomla 3.5 release where they provided the community and media with some great marketing material. Good to see much activity also from non-English bloggers, media etc.

6) **Financial Updates**
   a) Victor reported that a budget request submission form has been created to accept detailed budget requests from stakeholders: https://form.jotform.com/60065152533952
   b) The link to the submission form and final reports for 2015 were distributed to stakeholders. A deadline for submissions was set for 31-March-2016.
   c) Estimated revenue of 2016 is $337,495.00 USD. This was distributed to stakeholders also.
   d) 2015 Taxes are mostly done. An extension was requested to finalize some issues.

7) **Team Reports**
   a) **Demo & Joomla.com**
   Martijn noted that all issues regarding these sites have been moved to Github: https://github.com/joomla/siteground-issues/issues. No other news at this time, it's been quiet on all fronts (Joomla side, SG side and community side).

   b) **Capital Team**
   Joe Sonne walked Mike Demopoulos through the Revive Ad Server workflow this past Monday, March 21. This is the ad server that will control AdSense Ads as well as give the project the ability to sell direct ads for specific sites and zones.

Mike has reached out to Chris Adams at Rochen for server space to move the ad server to a Rochen server from a redWEB server.

Once the Revive Ad Server has been moved then Mike will reach out to the web owners to implement the code from the server. He has also said that he may make a module that carries the code to publish into the site to hopefully make it easier for site owners to implement.

ETA is contingent on how quickly the ad server is moved to Rochen. redWEB has offered to help migrate the ad server to Rochen.

Mike Demopoulos is hoping to piggyback the request to implement the ad server code along with a communication to site owners regarding putting Rochen's logo into the footers of Joomla website properties according to the contractual agreement between OSM and Rochen..

c) **Trademark Team**
The team started to have regular monthly meetings again. Tasks on the trademark website are processed, a ticket system is tested. Goal is to have the trademark website launched end of March. Report is on the Volunteer Portal.

d) **Certification Team**
The voted on badges were not approved by the Marketing Team. New badges are being done at this moment to be reviewed by the Certification Team and then hopefully a new vote on them will be done by the community. The lawyers are going to be done with the contracts for the JLP by the end of March. Pilot testing is planned for the coming weeks. A presentation deck is being done to be provided to Joomla Days, JUGs etc.

e) **Legal Team**
Work on needed amendments of the bylaws is in process and will be discussed with the Transition Team. When ready it will be reviewed by our lawyers.

8) **Any Unfinished Business**

a) **Training RFP**
The contract has been to our lawyers and now we will send the final draft to the Training Company for feedback. Hopefully we will be able to sign the contract shortly. Next step after the contract is signed of both parties is to get the training website up and running. The Joomla Training will be launched for Joomla 3.5.

b) **Status Transition Team**
Moving slowly towards the goal. There are three active team members right now. The team has got access to the draft of the bylaws and will give their input to the Legal Team. The team is waiting on the changes to be completed as requested for the Volunteer Portal so they can send an email to the team members and team leaders to make sure that all the Volunteer Profiles and Teams are up to date. Then we will have a current list of team leaders and team members.

All leaders need to support the Transition Team in all their efforts and help them along the way to make it possible as soon as possible with quality at the same time. We need to see tasks be completed before the next board meeting. All leadership teams are hurting, since we haven't added new members as usual to the leadership teams for a long time now, which means that most of the teams are lacking in bandwidth to carry out the responsibilities in a timely manner. This hurts the volunteers and the project in the long run. And the time for the Annual Meeting of the Open Source Matters, Inc Members is fast approaching.

9) **Announcements**

    a) Kudos to all that contributed in anyway to the release of Joomla 3.5 as a new milestone for the project

9) **Date & Time of Next Meeting**
    b) April 28, 2016

Victor Drover made a motion to adjourn the meeting, Sarah Watz seconded. Motion passed by unanimous consent.

Prepared by Marijke Stuivenberg (Secretary of the board of Open Source Matters, Inc.)