

Meeting Minutes - Open Source Matters, Inc. Board meeting 18 February 2016

Attendees: Ronni Christiansen, Victor Drover, Rod Martin, Joe Sonne, Marijke Stuivenberg, Sarah Watz

Excused: Jorge Lopez-Bachiller Fernandez, Martijn Boomsma, Ryan Ozimek, Saurabh Shah
Quorum: Yes

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### 1) Call to order

Sarah Watz called the meeting to order.

### 2) Roll Call

The Secretary executed the roll call, establishing the presence of a quorum.

### 3) Approval of Agenda

a) Marijke Stuivenberg made the motion to approve the amended agenda. Victor Drover seconded.

The motion passes with unanimous consent.

### 4) Approval of Meeting Minutes

a) Marijke Stuivenberg made the motion to approve the meeting minutes of 9-10-2015, 10-08-2015, 10-08-2015 Special Meeting of the Members, and 12-10-2015., Vic Drover seconded. The motion passes with unanimous consent.

### 5) Report of the President

a) Internationalization

Sarah will attend JoomlaDay Florida. Unfortunately she had to cancel her visit to CMS Africa due to the unstable situation in that part of the world. The board is looking into how to support the African communities. Some financial report already was received by JoomlaDay UK, they sponsored a sum to support Joomla events in Africa. Good news is that JUGs are growing fast in that part of the world.

b) Marketing

There is a lot of efforts going on, especially on the Joomla 3.5 marketing. Kudos to Mike Veeckmans on leadership for this team. Recruitment for this team is needed, JoomlaDays are asked to invite marketing team members to reach out in local communities.

### 6) Financial Updates as needed

a) Budget in progress, the treasurer hopes to forward it next monday.

b) Taxes are in progress.

c) Financing events happens according to the rules of the financial policy and are processed by the FiT.

### 7) Team Reports

a) Demo & Joomla.com

Financially there are some small adjustments in revenue. There is no report present currently. It's not known if someone is actively tracking links.

b) Capital Team

Unfortunately it seems that Google lost interest in the partnership. Several attempts of Mike

Demopoulos did not result in moving forward.

Mike is in contact with the responsible people for all the sites to include the banner positions.

c) Trademark

On the legal issue in China, the board does not consider the option to co-brand the trademark. Luca Marzo created a very good document for the organization within the team. It should be discussed in the team and put to work.

d) Certification

The service will be soft launched at JUGs and JDays during the spring. At the Dutch JoomlaDays in April there will be a presentation. The final badges were shown at JD-UK, the community is able to vote on them.

Waiting is on legal documentation for training partners to be reviewed and tests are being done by the team.

The marketing team is also involved in rolling out this service.

A request if the project can charge VAT needs to be investigated. Rules and regulations are difficult at this subject.

e) Legal Team

The PLT needed some clarification about the JCA. Work in the RFP contract is ongoing.

Coming up preparation of the bylaw amendments.

## 8) Any Unfinished Business

a) Training RFP

Unfortunately the work on the contract got delayed, next Saturday there will be a meeting. The preferred vendor will be informed. As soon as the contract is signed and sealed a press release about it will be published.

b) Status Transition Team

A meeting with the existing members of the team and members of the leadership that are interested took place. A ToDo list was created that will hopefully help move things forward again. Sander was contacted about the necessary adjustments on the volunteerportal.

## 9) Any New Business

a) Using a transcription service for minutes

Vic proposes to start using a service to process meeting minutes of the board. It was discussed and decided was to try to circulate this task each meeting.

## 10) In-camera

- a) An in-camera session took place about recruitment for the Capital Team and the Joomla Banner Rotation system

## 11) Date & Time of Next Meeting

- a) Proposed date: March 24, 2016

Victor Drover made a motion to adjourn the meeting, Sarah Watz seconded. Motion passed by unanimous consent.

*Prepared by Marijke Stuivenberg (Secretary of the board of Open Source Matters, Inc)*