

# OpenSourceMatters

## Quarterly Report of the Secretary

### Introduction

This report is related to the activities and achievements of the fourth Quarter of 2021 as Secretary of Open Source Matters, from October 2021 to December 2021.

*The Achievements listed here should not be intended as if they were coming exclusively from my action, in fact they came from the collaboration of the whole Board and several volunteers.*

### 2021 - Q4

The Fourth Quarter of 2021 has been again dominated by the elections.

The replacement election of Operations, Production and Programs DCs never came to a conclusion.

Following the difficulties in this election process, I focussed on envisioning a proposal to restructure the corporate leadership, reducing the number of Departments (and consequently the number of DCs) and rationalizing the team distribution.

As the Secretary I spent most of my time working on continuing to improve the transparency within the Full Board of Directors and Officers and with the wider Community.

Once again I did my best to share my experience and knowledge with newly elected Board Members. As a volunteer, I'm active in several teams and aspects of the Project. My main focuses are the Magazine where I'm the Co-Lead Editor, Compliance and Certification.

### Achievements

- Kept the OSM website up to date with filings and Board documents.
- Arranged the Special Members Meeting to discuss and approve the structure change.
- Continued the improvement of administrative workflows.

### Statistics

- The Board held 6 meetings during the Quarter.
- The Board actioned 17 motions during the Quarter (October '21 - December '21).
- I proposed 14 motions (6 excluding statutory motions)<sup>1</sup> during the Quarter.
- I seconded no motion during the Quarter.

**Over the years, I had the privilege to collaborate with 4 Presidents, 6 Vice Presidents, 5 Treasurers, 24 Department Coordinators and a lot of Volunteers from different areas of the Project. All the achievements mentioned would not have been possible without their precious collaboration, advice and support.**

*I am fully available for questions and clarifications at [luca.marzo@community.joomla.org](mailto:luca.marzo@community.joomla.org).*

Luca Marzo  
Secretary  
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<sup>1</sup> Statutory Motions are the motions to adjourn the meetings and to approve the meeting minutes.