

## Meeting Minutes - Open Source Matters, Inc. Board meeting 23 June 2013

### Attendees:

Leonel Canton, Mike Carson, Alice Grevet, Dianne Henning, Paul Orwig, Jacques Rentzke, Marijke Stuivenberg, Radek Suski

**Excused:** Ofer Cohen, Sandy Ordonez, Sarah Watz

Quorum: Yes  
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### I. Approval of previous meeting's minutes

The May meeting minutes will be voted on via email list.

Review of OSM Board of Directors motions brought to the floor via the email list  
*No motions were made prior to the meeting.*

### II. Treasurer's Report

- a. **PayPal:** \$117,563.91
- b. **Citi Checking:** \$66,122.07
- c. **Money Market:** \$376,122.67
- d. **CHAR 500**  
IRS forms have been signed by Paul and Thomas and sent to the New York State Department of Law.
- e. **2012 Federal Filings**  
The accountant is finalizing our 2012 federal filings for submission of the 1120, 990 and Char 500.
- f. **Budget 2013**  
Some items in the events budget still need clarification, and some team budget requests need adjusting before the budget can be approved.

### III. Old Business

- a. **2013 Budget**  
Thomas is waiting for some numbers from OSM – Paul will follow up with an email.
- b. **RFP for Hosting Services**  
The schedule for the RFP for demo services is as follows: August 1 is the response deadline. August 15 make decisions and contact the vendor. November 1 go live with a soft launch and during the world conference make an official announcement.  
  
A free hosting service is part of the RFP demo plan. There are 3 plans:
  - 1) a 30 minute demo plan for people to quick test it,
  - 2) one like we have now where the user can convert after 3 months,
  - 3) a free for life hosting service with limited joomla extensions in English + 1 language max.

#### **IV. New Business**

##### **a. Advertising Opportunities on the Magazine**

Follow up with Mike on rates and banners. Consider making sponsorships available for topic areas of the magazine. For now the idea is to run one banner on the home page in place of the JWC banner once the conference is over.

#### **V. Roundtable Discussion Points**

- a. The certification session at JAB got a lot of good feedback. The next step will be decided in a meeting in early July.
- b. All three leadership teams are coordinating to get the scholarship and merchandising programs off the ground.
- c. Progress is being made on the Joomla World Conference.
- d. OSM could give free books from Pearson to event organizers, or something from the Joomla shop, to thank JoomlaDay organizers. It is more concrete than OSM sponsoring a social event at JDays.
- e. Work on the trademark forms is ongoing.
- f. Two sponsors signed up for the GNOME event. Perhaps producing a JCM article about the event will bring more attention to it for next year.

The ideas presented in the communications plan last fall on messaging and an official blog need to be in place before considering an RFP to find a more international solution for PR.

- g. An effort is underway to translate the information on certification into Spanish for the next magazine issue.
- h. We need a simplified way to take Paypal donations to OSM, and be clear about the wording that is appropriate for a non-charitable association. The process should be worked out with the Treasurer for the PayPal details.
- i. It is a slow process getting legal input on governance questions. There is a request from the PLT to look into having the framework relicensed as LGPL, which is another item that is going to take some time.

Paul is planning to publish the 1<sup>st</sup> quarter goal updates from OSM and also a blog about the status of our overall project goals.

The new events team leader(s) will be announced soon.

#### **• OSM Goal Updates**

- **Trademark**

Discussions on trademark took place at both the OSM and joint leadership summits. Jacques presented a session at the JandBeyond conference that provided an update on the trademark policy review.

- **Internationalization**

During the JAB summit a list of requirements was made for a better tool for translators and a central place for translators to translate the content of joomla.org. A working group has been formed and there are documents being created for the translators tool and the central translators place, and a developer is building the website features for translators. The plan is to have this accomplished by November to announce it at the JWC.

- **Governance**

We are getting guidance from SFCLC on our requirement to have members who will add/remove board members, now that the COC has been dissolved. A public email list will be created and possibly group Skype chat to begin discussions about OSM oversight and other goals for the group.

***Paul made a motion to end the meeting. Alice seconded.***

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*Prepared by Alice Grevet and Marijke Stuivenberg (Secretary and Assistant Secretary of the board of Open Source Matters, Inc)*