Meeting Minutes - Open Source Matters, Inc. Board meeting 21 December 2011

Attendees:
Robert Deutz, Alice Grevet, Paul Orwig, Ryan W. Ozimek, Jacques Rentzke, Marijke Stuivenberg, James Vasile

Unable to Attend: Javier Gomez, Dianne Henning, Altansukh Tumenjargal

Quorum: Yes
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I. **Approval of previous meeting's minutes**
The minutes from the previous meeting were approved via email.

Review of OSM board of directors motions brought to the floor via the email list, please circulate list by email in advance
No motions were made.

II. **Treasurer's report**
Checking balance: $31,799.02
Money market balance: $215,164.38

Paul and Thomas Hampton, the Assistant Treasurer, are coordinating the sharing of responsibilities. Paul will administrate the Citibank accounts, and Thomas will handle PayPal. Each will reconcile the other's accounts, to have an extra pair of eyes on each account and increase security.

III. **Old Business**

a. **Leadership Structure Changes & Board Election**
All OSM members are strongly encouraged to respond to the email thread about the leadership structure changes. The more thoughts, input and participation on this important topic, the better. There can be no vote or specific timeline until a procedure is defined.

In the meantime, OSM board elections are to move forward as usual, with the mention that ongoing leadership structure discussions may lead to changes that could affect the duration of a new member's term.

Marijke will send an email to the list suggesting a few dates/times, to see if it is possible to get all Leadership members for an online meeting at the same time to discuss these topics.

b. **Trademark Process Discussion**
Ryan has another draft coming out early in the New Year based on the leadership comments added over the past 2 weeks.

c. **Budget Update**
The OSM budget updating is almost complete. Budget planning reminders have gone out to the other teams and they are coordinating within themselves. The timing of finalizing goals depends on how quickly the budgets can be completed.

IV. **New Business**
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a. **Certification**
If we're going to look into certification for next year we need to budget for it. This will be discussed further at the next meeting.

a. **Motion about the new events disclaimer**
Below is the new disclaimer for all the JoomlaDay websites to update the old one on the JDay wiki.

MOTION:

The Joomla! Trademark policy shall be updated to require the following disclaimer language to be placed on all JoomlaDay websites: "JoomlaDay™ events are officially recognized, but not organized, by the Joomla!® Project and Open Source Matters, Inc. Each event is managed independently by a local community."

Robert brings the Motion. Alice seconds. The motion is approved unanimously.

b. **JoomlArt volunteer award proposal**
JoomlArt (Vietnam) would like to sponsor volunteer awards. The awards could be tied into the Joomla World Conference. Paul will follow up with JA.

a. **Motion: budget for January 2012**

MOTION:

"That the budget for December 2011 be applied for January 2012 and until such time as a final budget for 2012 is approved."

Paul brings the motion. Robert seconds. The motion is approved unanimously.

b. **Discussion on upcoming board elections in 2012**
Board members whose terms are ending in February will be asked by email shortly following this meeting if they are interested in staying on the board.

V. **Reports**

a. **Capital Committee**
There have been two recent inquiries about sponsorship. One is a global group for $9000, and the other is a development sponsorship, which we aren't doing right now. These are positive inquiries.

b. **License, Trademark, and Copyright Committee**
Clarity is being sought on the use of the exclamation point.

c. **Audit Committee**
Nothing new

d. **Budget Committee**
Paul will gather the group together if the budget needs balancing but it is too soon.

e. **Events Teams**
The announcement for the Joomla! World Conference is ready for publication. The suggested budget is defined. Progress is coming along well.

f. **Demo site report**
There was a slight drop in November on the demo site. There have been some issues with the reports. It is time to be reviewing the contract with CouldAccess.

g. **Shop**
The shop site launched at the beginning of the month. Kyle will update the shop template to better match joomla.org.

h. **Internationalization**
A globe has been added to the template and is linking to the internationalization pages. Marijke will brainstorm with Peter Martin and Sander Potjer later this month on getting people to navigate those pages.

i. **PR & Communications**
Sandy, Steve and Ryan have been working together with Voxus. It is important to get a team together. Ryan will write to Sandy asking about the status of the 2.5 release.

VI. **Celebrating Success**

1. Joomla! Shop re-launch
2. OSM sponsored pizza at Pizza Bugs and Fun events worldwide!

Alice moves to adjourn, Jacques seconds.

Next meeting: Tuesday, 24 January 2011

Reference documents and appendix:

1. Board motions taken on the email list:

Motion: Approval of the November 15th, 2011 Open Source Matters Board meeting minutes
By: Jacques Rentzke
Seconded: Robert Deutz
Date: November 18th 2011
For: 6 votes
Against: none
Quorum: Yes
Result: Motion approved

Prepared by Alice Grevet (Assistant Secretary)
Reviewed by Jacques Rentzke (Secretary of the board of Open Source Matters, Inc)